



Annual Meeting of the Society – Minutes

HSNS Board of Directors

June 20, 2024

Fiscal Year April 2023 – March 31, 2024

In person

Timeline:

5:15-5:30	Call to order and presentation of retirement gift: Gordon Moore (photo to be taken of retiree)
5:30-6:00	Dinner
6:00-6:30	Annual Board Meeting (starting with Auditor's presentation)
6:30-7:30	Regular board meeting

Board of Directors

Frost, Jon	P	Kujath, Magdalena	R	Noronha, Adline	V
Grant, John	R	Landy, Mark (Chair)	P	Rizzetto, Maria (Vice Chair)	P
Haley, Matthew (Sec-Treasurer)	P	Marchand, Josette	R	Sullivan, Vickie	P
Kaur, Anuroop	P	Mason-Browne, Anne (CEO)	P	Vossen, Emma	R
Kieft, Michael	P	Moore, Gordon	P	Leslie, Kimberlee (Exec. Assistant)	V

Guests:

- Mr. Bob Kolanko, Director of Finance and Operations
- Dr. Greg Noel, Director of Adult and Mi'kmaq Hearing and Speech Services
- Dr. Sharon Walker, Director of Pediatric and Autism Hearing and Speech Services
- Mr. Graham Sweett, Lyle Tilley Davidson
- Mr. Jeff Purvis, Lyle Tilley Davidson
- Mr. Hilton Botma, HSNS Accounting Coordinator

Present: (P)

Videoconference: (V)

Regrets: (R)

Absent: (A)

5:15	1. Call to Order The meeting was called to order at 5:18pm by the Chair. Mr. Landy welcomed all assembled.
5:15	2. Presentation of retirement gift: Gordon Moore Mr. Landy thanked Gordon Moore for their years of dedicated service to the Board and presented him with a retirement gift and card. Mr. Landy also acknowledged the resignation of Ms. Josette Marchand from the Board.
5:30	Dinner
6:00	3. Approval of Agenda Motion that the Board of Directors approve the agenda as presented. Motion moved and seconded. Motion carried.
6:00	4. Presentation of Audited Statement for 2023-24, by Mr. Graham Sweett of Lyle Tilley Davidson Mr. Graham Sweett provided an overview presentation of the auditor's report on the audited financial statements for the year ending March 31, 2024. Q: Does HSNS have a process for sunsetting old capital equipment?

	<p>A: It will be something that HSNS will be looking at in the coming year. Currently, old capital equipment is replaced when it breaks; at which time, it is removed from the system and disposed.</p> <p>Q: In note 2, is the emergency fund referenced the investment portfolio?</p> <p>A: The emergency fund is the investment portfolio that could have come from the Foundation and would have restrictions on what it can be used for.</p> <p>ACTION: Lyle Tilley Davidson will go back in the records and report back to Mr. Kolanko about the emergency fund.</p> <p>After the presentation and questions, Mr. Graham Sweett and Mr. Jeff left the meeting.</p>
6:15	<p>5. Approval of Minutes – June 2023</p> <p>Motion that the Board of Directors approve the June 2023 minutes as presented. Motion moved and seconded. Motion carried.</p>
6:15	<p>6. Approval of the Audited Financial Statement for 2023-24</p> <p>Motion that the Board of Directors approve the audited financial statement for 2023-24 as presented by Mr. Graham Sweett of Lyle Tilley Davidson. Motion moved. Motion carried.</p>
6:25	<p>7. Report of the Nominating Committee</p> <p>The following amendments were made to the Nominating Committee report:</p> <ol style="list-style-type: none"> 1) Updating the fiscal year to 2024-25 2) Removing Megan Tonet from the list of Directors <p>The following names were submitted to serve of directors for 2024-25 (see Nominating Committee annual report):</p> <ul style="list-style-type: none"> • Haley, Matthew • Kujath, Magdalena • Landy, Mark • Frost, Jon • Noronha, Adline • Rizzetto, Maria • Grant, John • Kaur, Anuroop • Sullivan, Vickie • Vossen, Emma • MacLean, Matthew • Bhangale, Chirag <p>7.1 Slate of Directors for 2024-25</p> <p>Motion that the Board of Directors approve the proposed Slate of Directors for 2024-25 as submitted with the acknowledged amendments.</p> <p>Motion moved. Motion carried.</p> <p>7.2 Nominating Committee for 2024-25</p> <p>Motion that the Board of Directors approve the appointment of the Nominating Committee for 2024-25 as submitted:</p> <ul style="list-style-type: none"> • Chair: Maria Rizzetto • Member: Anuroop Kaur • Member: Matthew MacLean • Staff/ex-officio/: Anne Mason-Browne

	<p>Motion moved. Motion carried.</p> <p>Ms. Rizzetto provided an overview of the changes within the Board committees. The Board commented that it is a good idea and a good opportunity to match new board members with a committee that would match their passion and experience.</p> <p>Q: Is it possible to have people join the Board after June?</p> <p>A: We can encourage individuals to complete an expression of interest at any time. The Nominating committee could call an emergency meeting to discuss and then bring a report to the Board in September and have the individual join in October. If a new board member misses the scheduled orientation, the Board Executive will be responsible for completing the new Board member orientation.</p>
6:30	<p>8. Adjournment</p> <p>Motion that the Board of Directors adjourn the annual meeting of the Society. Motion moved. Motion carried.</p> <p>Meeting adjourned at 6:34pm.</p>

Board of Directors will now move into the regular Board meeting.