



Timeline:

- 5:15-5:30 Presentation of retirement gifts: Scott Barnett, Paula Sibley-Fox, Tammy Manning, Emma Logan, Megan Tonet (photos to be taken of retirees)
- 5:30-6:00 Dinner
- 6:00-6:30 Annual Board Meeting (starting with Auditor’s presentation)
- 6:30-7:30 Regular board meeting

Board of Directors

Haley, Matthew (Sec-Treasurer)	P	Marchand, Josette	R	Noronha, Adline	V
Kieft, Michael	P	Mason-Browne, Anne (CEO)	P	Rizzetto, Maria (Vice Chair)	P
Kujath, Magdalena	P	Moore, Gordon	V		
Landy, Mark (Chair)	P				
				McKenna, Lynn – Admin Assistant	P
Guests: Dr. Greg Noel, Director of Adult and Mi’kmaq Hearing and Speech Services Dr. Sharon Walker, Director of Pediatric and Autism Hearing and Speech Services Mr. Bob Kolanko, Director of Finance and Operations					

Present: (P) Videoconference: (V) Regrets: (R) Absent: (A)

1. Call to Order

- The meeting was called to order at 6:17 pm by Ms. Mason-Browne.

2. Nominating Committee Report re: Election of Officers 2023-2024

- Ms. Mason-Browne called for the Nominating Committee’s report.
- Dr. Kieft provided a nominating report on behalf of the Nominating Committee. He recommended the following slate of Officers for 2023-2024:

Chair: **Mark Landy**
Vice Chair: **Maria Rizzetto**
Sec-Treasurer: **Matthew Haley**

Ms. Mason-Browne called for nominations from the floor for the position of **Chair**. Hearing none, it was declared that **Mr. Landy** be appointed as Chair for 2023-2024.

Mr. Landy assumed the Chair and thanked members for their support.

Mr. Landy called for nominations from the floor for the position of **Vice Chair**. Hearing none, it was declared that **Ms. Rizzetto** be appointed as Vice Chair 2023-2024.

Mr. Landy called for nominations from the floor for the position of **Secretary-Treasurer**. Hearing none, it was declared that **Mr. Haley** be appointed as Secretary-Treasurer for 2023-2024.

The Executive will also include Ms. Mason-Browne (ex-officio).

MOTION: THAT the Board of Directors approve the Nominating Committee Report including the Election of Officers and the committees as presented. It was moved and seconded that the following officers are elected for 2023-2024. Motion carried.

3. Approval of Agenda

MOTION: THAT the Board of Directors approve the agenda. It was moved and seconded. Motion carried.

4. Announcements

4.1 **Regrets:** as listed above

4.2 **Declarations of potential conflict of interest:** none.

5. Minutes, May 18, 2023

MOTION: THAT the Board of Directors approve the minutes as circulated. It was moved and seconded. Motion carried.

6. Board Executive Report

The Board Executive did not meet since the last board meeting so there was no report.

7. CEO Report

7.1 Highlights of the CEO Report are as follows (full report attached):

- **Stakeholder Engagement:** The bargaining teams for HSNS and the NS Government Employees Union (NSGEU) met for conciliation on May 17, but met an impasse on the issue of compensation. Executive staff will be meeting with the union to discuss the Essential Services Plan on July 4 and a second meeting with the union and conciliator on July 27.

The Executive Team met with senior leadership of Nova Scotia Health (NSH) on June 5th to discuss strategies to address facility issues and to coordinate efforts to enhance speech-language supports to designated NSH clinical programs.

Regarding HSNS virtual support of clients in New Brunswick, the DHW legal counsel who is tasked with providing advice on legislation and regulatory issues advised that “an MOA is not possible between the two regulators, as the legislative regimes are not coherent enough to do so”. Communication with NB Government (e.g. Director of Inter-government Affairs) is being drafted with support from PR Hive (provider for communications and government affairs).

- **Staffing and Service Disruptions:** The following positions are currently posted: Audiologist (4), Speech-Language Pathologist (1).

Our Yarmouth site itself and our staff have not been directly affected by the ongoing wildfires in the area; however, some community visits required rescheduling or were shifted to virtual services due to road closures or other risks.

Recruitment for the new temporary position of Professional Practice Development Officer has been successful.

As announced at the last Board meeting, Lynn McKenna will be retiring on July 14, 2023.

- **Quality and Quality Improvement:** The HSNS Quality Advisory Committee met on June 7 to confirm quality improvement projects, based on the strategic plan, and the lead teams who will be working on the targets for 2023-2024.
- **Strategic Planning:** The Executive Team held virtual meetings with all staff on May 10 to provide updates on strategic targets, acknowledge the work and challenges faced by HSNS staff, and to provide a forum for 'Q & A'.
- **Risk:** The HSNS Business Continuity Plan was used in response to the Local State of Emergency declared for the HRM and Shelburne areas on May 30th.
- **Communications:** The 2022-2023 Annual Report is complete other than insertion of the approved audited financial statement following the annual meeting of the board.

8. Committee Reports

- 8.1 Nominating Committee update:** The committee met by Zoom on May 26, 2023 (report attached). Ms. Manning reviewed the report.

MOTION: THAT the Board of Directors approve the Nominating Committee Report and the list of Directors to serve on the Board committees, as circulated. It was moved and seconded. Motion carried.

- 8.2 Finance and Investment update:** The committee met by Zoom on May 29, 2023 (report attached). Mr. Haley reviewed the report.

- 8.3 Policy and Governance Review update:** The committee met by Zoom on May 11, 2023 (report attached). Mr. Landy reviewed the report.

9. Business Arising

- 9.1 Meeting Evaluation form:** Mr. Landy reported that 4 forms were submitted from the last board meeting.

Question: Is there an opportunity to have a session for incoming Chairs on how to run the meeting?

Answer: It is a good idea to explore. Ms. Rizzetto suggested consulting with former board members/Chairs as they are a good resource.

- 9.2 Board Evaluation and Recommendation for Education:**

10. Old Business: none.

11. New Business

- 11.1 Approval of HSNS 2022-2023 Annual Report**

MOTION: THAT the Board of Directors approve the HSNS Annual Report to the Community for 2022-2023 with the approved audited Financial Statement included as presented for external distribution to the community. It was moved and seconded. Motion carried.

- 11.2 Board Orientation:** A virtual session has been scheduled for new board members on July 11, 2023. All board members are welcome to attend as a refresher.

11.3 Board meeting dates 2023-2024 (attached).

MOTION: THAT the Board of Directors approve the board meeting dates for 2023-2024. It was moved and seconded. Motion carried.

12. Members Comments

- It was requested that printed copies of the Annual Financial Statements be provided to the Board a day in advance of the formal presentation.
- It was suggested that guidance and/or resources on how to conduct formal meetings would be helpful for chairs of committees.

13. In-camera session:

MOTION: THAT the Board of Directors move to in-camera session. It was moved and seconded. Motion carried.


The CEO and staff left the meeting for the Board to hold an in-camera session.

MOTION: THAT the Board of Directors move to adjourn the in-camera session. It was moved and seconded. Motion carried.

14. Date of next meeting: Thursday, September 21, 2023.

15. Adjournment

- It was moved to adjourn the meeting at 7:10 pm. Motion carried.

Recorded by:  Approved by: _____